

Diploma of Retail Management

SIR50107

NATIONALLY RECOGNISED
TRAINING



NSW Vocational
Education & Training
Accreditation Board

Government Funded Training

UNITS OF COMPETENCY

SIRXFIN005A	Manage operations to budget
SIRXMGT005A	Set strategic plans
SIRXMER004A	Manage merchandise and store presentation
SIRXSL009A	Manage sales teams
BSBADM502B	Manage meetings
BSBMGT504A	Manage budgets and financial plans
BSBHRM506A	Manage recruitment, selection and induction processes
BSBHRM509A	Manage separation or termination
BSBWOR501A	Manage personal work priorities and professional development

PARTICIPANT ELIGIBILITY

To be eligible to enrol in this course participants

- ✓ Must not already be enrolled in secondary or tertiary education or training
- ✓ Must be an Australian citizen, permanent resident or Humanitarian Refugee
- ✓ Must live or work in NSW
- ✓ Have worked at least one hour the week prior to enrollment
- ✓ Have relevant retail experience OR have completed

SIRXCOM001A Communicate in the workplace*

SIRXIND001A Work effectively in a retail *

SIRXCCS003A Coordinate interaction with customers*

*Pre-course workshops covering these units are available

Recognition of Prior Learning (RPL) available!

When and Where?

- ✓ **Starts Monday 16th November**
- ✓ Mixed delivery of classroom, self-paced work and on-the-job learning and assessments.
- ✓ Monday & Wednesday evenings classes (6.00pm—9.00pm)
- ✓ Concludes April-May 2010
- ✓ No classes from 10th December 2009-February 2010
- ✓ **Penrith & Campbelltown CBD**

Cost

- ✓ **\$607** DET NSW Admin Fee OR
- ✓ \$50 Concession Fee for eligible recipients of Govt Allowances
- ✓ FREE for Aboriginal and Torres Strait Islanders and People with a disability
- ✓ **All texts books FREE**

About the Course

This qualification provides skills and knowledge required by those who hold, or wish to hold management or supervisory roles in the Retail sector. The course applies to those who provide support to senior management in a large retail outlet, or those responsible for the management of a retail store or wholesale outlet.

Possible job titles relevant to this qualification include; Store Manager, Merchandise Manager, Team Leader, Department Manager or Supervisor.



This training is funded by the NSW Government in partnership with the Australian Government

