

DESIGNING YOUR OWN QUALIFICATION PACKAGE

This qualification consists of fourteen (14) units of competency comprising of ten (10) compulsory units and four (4) elective units.

The four (4) electives can be selected from Work Savvy Training's 'Recommended Elective Units' list, or from an extensive range of other elective options which we can provide when negotiating the traineeship plan.

Talk to us and we will assist you to design the most appropriate training plan for your Trainee and/or workplace.



Work Savvy Pty Ltd
NTIS ID 91778

www.worksavvytraining.com.au

1300 764 828

CHC30208 Certificate III in Aged Care Units of Competency



Core Units (compulsory)

Support older people to maintain their independence—[CHCAC317A](#)

This unit develops the knowledge and skills required by the worker to support the older person to maintain their independence with activities of living.

Work effectively with older people—[CHCAC318A](#)

This unit describes the skills and knowledge required by the worker to perform work that reflects understanding of the structure and profile of the residential aged care sector, the home and community sector and key issues facing older people in the community.

Provide support to people living with dementia—[CHCAC319A](#)

This unit develops the knowledge and skills required to provide support to clients with dementia in a variety of settings including family homes, community day settings and residential care.

Work effectively in the community sector—[CHCCS411A](#)

This unit of competency describes the skills and knowledge required to work effectively in a community work or service delivery setting with communities, clients, carers, staff, visitors, suppliers and others to meet established work requirements.

Deliver care services using a palliative approach—[CHCPA301B](#)

This unit describes the awareness, knowledge, skills and values required of a worker in contributing to the care of clients with life-limiting illness and/or normal ageing process within a palliative approach.

Provide support to meet personal care needs—[CHCICS301A](#)

This unit describes the knowledge and skills required by workers within their designated role and responsibilities to support or assist a client with their personal care needs within the framework of an individualised care support plan.

Participate in the implementation of individualised plans—[CHCICS302A](#)

This unit describes the knowledge and skills required to provide support for people to sustain quality of life according to individualised plans. This unit is appropriate for application in a residential, home care or community care environment with clients who require support to address their personal needs and whose specific support requirements have been assessed and documented in an individualised care support plan.

Support individual health and emotional well being—[CHCICS303A](#)

This unit describes the knowledge and skills required by the worker to support a client's health and emotional well being. The skills and knowledge of this unit of competency will be applied according to an established individualised plan and with regard for the value and importance of people's health and well being.

Follow safety procedures for direct care work—[CHCOHS312A](#)

This unit is specifically designed to cater for safety aspects of work involving delivery of services in aged care, home and community care and disability services. The unit focuses on maintaining safety of the worker, the people being supported and other community members.

Recognise healthy body systems in a health care context—[HLTAP301A](#)

This unit of competency describes the basic knowledge of anatomy and physiology required to recognise body systems and their components and to identify and refer alterations associated with functioning of the human body in the context of health care work.

RECOMMENDED ELECTIVE UNITS

This qualification has a wide range of elective options to ensure that the qualification can address individual and workplace requirements.

We have recommended a variety of units that we think would best suit most roles in the appropriate to the Certificate III in Aged Care qualification, however there are many more electives options available.

We are happy to meet with you to discuss additional options for tailoring this qualification. Call us any time for more detail on other elective options not listed in this document.



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Recommended Elective Units

Four (4) electives may be chosen from this list. Talk to us about additional elective options not listed here.

Provide food services—[CHCAC316B](#)

This unit describes the knowledge and skills required by the worker to apply basic food safety practices including personal hygiene and conduct when working in a food service environment in a residential setting.

Collect technical data to support client health care plan—[CHCAC410A](#)

This unit of competency describes the skills and knowledge required to collect information to support a client's health care plan using basic technical skills under delegation and supervision of a health professional.

Implement interventions with older people at risk of falls—[CHCAC417A](#)

This unit describes the knowledge and skills required by the worker to work in partnership with older people and their carers to implement interventions in the context of an individualised plan to reduce the risk of falls.

Advocate for clients—[CHCAD401D](#)

This unit describes the knowledge and skills required by the worker to support clients to voice their opinions or needs and to ensure their rights are upheld.

Deliver and monitor a service to clients—[CHCCS311C](#)

This unit describes the knowledge and skills required to apply defined organisation guidelines in identifying client needs and matching them to services provided by the organisation

Work within a relevant legal and ethical framework—[CHCCS400A](#)

This unit describes the knowledge and skills required to work within a legal and ethical framework that supports duty of care requirements.

Provide support and care relating to loss and grief—[CHCCS426A](#)

This unit describes the knowledge and skills required to provide support for individuals who are experiencing loss, grief and bereavement.

Support group activities—[CHCGROUP302D](#)

This unit describes the knowledge and skills required to participate in and provide general support for a range of informal and formal groups in a variety of settings.

Apply first aid—[HLTFA301B](#)

This unit of competency describes the skills and knowledge required to provide first aid response, life support, management of casualty(s), the incident and other first aiders, until the arrival of medical or other assistance.

Comply with infection control policies and procedures in health work—[HLTIN301A](#)

This unit develops the skills and knowledge required for workers to comply with infection control policies and procedures. All procedures must be carried out in accordance with current infection control guidelines, Australian and New Zealand Standards for maintaining infection control and the policies and procedures of the organisation.

Assist clients with medication—[CHCCS305A](#)

This unit describes the knowledge and skills required by care or support workers to assist clients with medication. The unit addresses the provision of physical assistance with medication or supporting clients with self medication in response to an assessed need identified by the client or their substitute decision-maker for assistance with medication, in accordance with the health/support/care plan and in line with jurisdictional requirements

PACKAGING RULES ON SELECTING ELECTIVES

The four (4) electives for this qualification may include the following:

- Relevant units listed in the training package
- Units of Competency to address workplace requirements and packaged at the same level of this qualification or higher in the Community Services and/or Health Packages
- Where appropriate, to address workplace requirements, units of competency packaged at this level or higher in other relevant training packages.



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Work effectively with culturally diverse clients and co-workers—[HLTHIR403B](#)

This unit deals with the cultural awareness required for effective communication and cooperation with persons of diverse cultures.

Work effectively with Aboriginal and/or Torres Strait Islander people—[HLTHIR404B](#)

This unit describes the communication and work practice skills and knowledge required to work with Aboriginal and Torres Strait Islander people in a community services and health context. It deals specifically with cross-cultural awareness and issues involving working with Aboriginal and Torres Strait Islander people.

Work effectively with people with a disability—[CHCDIS301A](#)

This unit develops the knowledge and skills required as an introduction to working and communicating with people with a disability. The unit covers the delivery of quality services, communicating effectively with clients, supporting the rights, interests and needs of clients and responding to risk or potential risk to people with disabilities.

Maintain an environment to empower people with disabilities—[CHCDIS302A](#)

This unit describes the knowledge and skills required by the worker to facilitate the empowerment of people with disability by fostering self determination, independence and strengths.

Comply with information requirements of the aged and community care sectors—[CHCINF408C](#)

This unit describes the knowledge and skills required by the worker to undertake administrative duties, including documenting in client records and contributing to the development and monitoring of service delivery plans in accordance with organisation and duty of care requirements

Maintain an effective work environment—[CHCORG405C](#)

This unit describes the knowledge and skills required to meet individual responsibilities within a work group. Elements include; work to achieve identified outcomes; establish and maintain appropriate work relationships; facilitate operation of the workgroup and review and develop own performance.

Use targeted communication skills to build relationships —[CHCCOM403A](#)

This unit describes the knowledge and skills required to apply specific workplace communication techniques to build and maintain relationships with clients and colleagues based on respect and trust.

Work effectively in home and community care—[CHCHC311A](#)

This unit describes the introductory knowledge and skills required to work effectively in a home care environment and community settings with clients, family members, staff, visitors, suppliers and others to meet established work requirements.

Home care services may include: respite care, personal care, household maintenance, home modifications or maintenance, personal assistance and food services.

Work effectively with carers—[CHCICS304A](#)

This unit of competency describes the skills and knowledge required to effectively work with members of families or other non-paid support people e.g. Friends and carers, to support quality of life for their family member who is aged or has a disability.

**Talk to us about more possibilities
for tailoring your qualification!**